



Contact: Jacqui Hurst
Cabinet Secretary
Direct : 020 8379 4096
or Ext: 4096

Fax: 020 8379 3177 (DST Office only)
Textphone: 020 8379 4419 (in Civic Centre)
e-mail: jacqui.hurst@enfield.gov.uk

THE CABINET

**Monday, 5th November, 2012 at 7.15 pm in the Conference Room,
Civic Centre, Silver Street, Enfield, EN1 3XA**

Membership:

Councillors : Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenner (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

NOTE: CONDUCT AT MEETINGS OF THE CABINET

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

AGENDA – PART 1

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**

Members of the Cabinet are invited to identify any disclosable pecuniary, other pecuniary or non pecuniary interests relevant to items on the agenda.

DECISION ITEMS

3. URGENT ITEMS

The Chairman will consider the admission of any reports (listed on the agenda but circulated late) which have not been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012.

Note: The above requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

4. DEPUTATIONS AND PETITIONS

To note that no requests for deputations (with or without petitions) have been received for presentation to this Cabinet meeting.

5. ITEMS TO BE REFERRED TO THE COUNCIL

To confirm that the following item be referred to full Council:

1. Report No.96 – A Draft Revised Allocations Scheme for Enfield for Allocating Social Rented Homes in Enfield

6. A DRAFT REVISED ALLOCATIONS SCHEME FOR ENFIELD FOR ALLOCATING SOCIAL RENTED HOMES IN ENFIELD

A report from the Director of Health, Housing and Adult Social Care **will be circulated as soon as possible**. This seeks approval of Enfield's new Allocations Scheme for endorsement by full Council. **(Key decision – reference number 3413)**

(Report No.96)
(7.20 – 7.30 pm)
TO FOLLOW

7. ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

No items have been received for consideration at this meeting.

8. CABINET AGENDA PLANNING - FUTURE ITEMS (Pages 1 - 6)

Attached for information is a provisional list of items scheduled for future Cabinet meetings.

9. NOTICE OF KEY DECISION LIST

Members are asked to consider any forthcoming key decisions for inclusion on the Council's Notice of Key Decision List.

Note: the next Notice of Key Decision List is due to be published on 30 November 2012, this will be effective from 1 January 2013.

10. MINUTES (Pages 7 - 12)

To confirm the minutes of the previous meeting of the Cabinet held on 10 October 2012.

INFORMATION ITEMS

11. ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

There are no written updates to be presented to this meeting.

12. DATE OF NEXT MEETING

To note that the next meeting of the Cabinet is scheduled to take place on Wednesday 14 November 2012 at 8.15pm.

CONFIDENTIAL ITEMS

13. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).
(Members are asked to note that there is no part 2 agenda).

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THE CABINET

List of Items for Future Cabinet Meetings (NOTE: The items listed below are subject to change.)

MUNICIPAL YEAR 2012/2013

14 NOVEMBER 2012

- 1. September 2012 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of September 2012 and actions needed in order to remain within the approved budget. **(Key decision – reference number 3539)**

- 2. Capital Monitor Second Quarter 2012/13** James Rolfe

This will seek approval of the capital monitoring position at the end of September 2012 and actions needed in order to remain within the approved budget. **(Key decision – reference number 3575)**

- 3. Council Tax Local Support Scheme** James Rolfe

This will seek agreement of the local council tax support scheme for 2013/14. **(Key decision – reference number 3588)**

- 4. Local Development Framework Cabinet Sub-Committee** Neil Rousell

This will outline for approval changes to the name and terms of reference of the Local Development Framework Cabinet Sub-Committee. (Part 1) (Non key)

- 5. Civic Centre Options** James Rolfe

This will identify and evaluate the various options open to the Council and to assist the Council in adopting a strategy for the future management of the building. (Part 1) **(Key decision – reference number 3572)**

- 6. Home Based Support – Review Contract Clause Option to Continue contract for a further two years** Ray James

This will seek approval to review the existing Home Based Support contract. (Parts 1 and 2) **(Key decision – reference number 3556)**

5 DECEMBER 2012

1. October 2012 Revenue Monitoring Report James Rolfe

This will seek approval of the revenue monitoring position at the end of October 2012 and actions needed in order to remain within the approved budget. **(Key decision – reference number 3578)**

2. Council Tax Empty Discounts James Rolfe

This will consider changing the council tax discounts for empty properties. (Part 1) **(Key decision – reference number 3559)**

3. Employment and Skills Strategy Neil Rousell

This will seek approval of an employment and skills strategy. (Part 1) **(Key decision – reference number tbc)**

4. Preparation of Revenue Budget 2013/14 - Update James Rolfe

(Part 1) **(Key decision – reference number 3577)**

5. Highmead Appropriation Report Ray James/
Neil Rousell

This will ask Members to authorise the appropriation of land for the redevelopment of the Highmead site. (Parts 1 and 2) **(Key decision – reference number 3440)**

6. Primary Expansion Programme Andrew Fraser

This will seek approval to proceed with the awarding of contracts for the Primary Expansion Programme. (Part 1) **(Key decision – reference number 3598)**

7. Ladderswood and New Southgate Industrial Estate Ray James

This will seek approval to extend the CPO red line of Ladderswood and New Southgate Industrial Estate. (Parts 1 and 2) **(Key decision – reference number 3487)**

8. English for Speakers of Other Languages (ESOL) in Enfield Neil Rousell/Andrew Fraser

This will consider proposals to address ESOL needs in the Borough by developing an overarching policy for the Borough. (Part 1) **(Key decision – reference number 3535)**

9. **Annual Public Health Report** Ray James
(Part 1) (Non key)
10. **Update on Council Business Plan** Rob Leak
The Council Business Plan 2012-2015 has been updated to reflect changes since it was published in 2011. (Part 1) **(Key decision – reference number 3614)**
11. **Renew of Housing Related Support Contracts** Ray James
This will seek approval to renew Housing Related Support contracts providing continuity of care for 2500 service users pending a further programme of re-tendering. (Part 1) **(Key decision – reference number 3603)**
12. **Special Purchase Vehicle, Lee Valley Heat Network** Ian Davis
This will seek approval to establish a special purpose vehicle to deliver the Lee Valley Heat Network. (Part 1) **(Key decision – reference number 3583)**

23 JANUARY 2013

1. **November 2012 Revenue Monitoring Report** James Rolfe
This will seek approval of the revenue monitoring position at the end of November 2012 and actions needed in order to remain within the approved budget. **(Key decision – reference number 3580)**
2. **Voluntary and Community Sector Strategic Commissioning Framework 2012-2015** Ray James
This will seek approval of the voluntary and Community sector strategic commissioning framework 2012-2015. **(Key decision – reference number 3581)**
3. **Joint Carers Strategy** Ray James
This will seek approval of the Joint Carers Strategy. **(Key decision – reference number 3591)**
4. **A Tenancy Strategy for Enfield** Ray James
Section 150(1) of the Localism Act 2011 requires all local authorities to have a Tenancy Strategy in place by 14 January 2013. The Tenancy Strategy must set out the matters which registered providers of social housing in the local authority area must have regard to when formulating their Tenancy Policies. (Part 1) **(Key decision – reference number 3527)**

5. Enfield Council Estate Renewal Programme Ray James

This will seek approval to authorise the Enfield Council Estate Renewal Programme. **(Key decision – reference number 3369)**

6. The Approach to Estate Renewal Principles Ray James

This will provide an outline of principles that will be part of the Council's Estate Renewal Process and the Council's offer to residents affected by estate regeneration. (Part 1) **(Key decision – reference number 3557)**

7. Ladderswood Regeneration: Appropriation Ray James/
Neil Rousell

The London Borough of Enfield is required to appropriate the Ladderswood development site following the grant of planning permission to the development partner. (Part 1) **(Key decision – reference number 3423)**

8. Enfield 2020 Sustainability Programme and Action Plan Ian Davis

This will present for approval the Enfield 2020 Sustainability Programme and Action Plan. **(Key decision – reference number 3562)**

9. Insurance Contract James Rolfe
(Part 1) **(Key decision – reference number tbc)**

13 FEBRUARY 2013

1. Budget 2013/14 and Medium Term Financial Plan (General Fund) James Rolfe

This will present for approval and recommendation to full Council, the Budget 2013/14 and Medium Term Financial Plan (General Fund). **(Key decision – reference number tbc)**

2. HRA Estimates 2013/14 and Medium Term Financial Plan (Rent Setting – Housing Revenue Account) James Rolfe/
Ray James

This will present for approval the revenue estimates of the Housing Revenue Account (HRA) for 2013/14 following consultation with residents on the HRA budget position. **(Key decision – reference number tbc)**

3. Provision of Dual Registered Care Ray James

This will seek approval to award a services contract for the provision of a dual registered care on the former Elizabeth House Site following a tender process. **(Key decision – reference number 3593)**

4. **Responsive Maintenance and Minor Works - Building (Non-Housing)** Ian Davis

This will seek approval to award the contract for a Measured Term Contract for Responsive Maintenance and Minor Works – Building (Non-Housing). **(Key decision – reference number 3604)**

5. **Responsive Maintenance and Minor Works - Mechanical and Electrical Services (Non-Housing)** Ian Davis

This will seek approval to award the contract for a Measured Term Contract for Responsive Maintenance and Minor Works – Mechanical and Electrical Services (Non-Housing) **(Key decision – reference number 3605)**

6. **Award of Contracts for Residential and Nursing Care Services for People with Dementia at Honeysuckle House And Parkview House** Ray James

This will seek approval to the award of contracts as detailed above. (Part 1) **(Key decision – reference number 3558)**

20 MARCH 2013

1. **Capital Programme Monitor Third Quarter 2012/13** James Rolfe

This will seek approval of the capital monitoring position and actions needed in order to remain within the approved budget. **(Key decision – reference number tbc)**

2. **January 2013 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of January 2013 and actions needed in order to remain within the approved budget. **(Key decision – reference number 3606)**

3. **Town Centres Strategy** Neil Rousell

This will identify the priorities for promoting the health and vitality of our key town centres. (Part 1) **(Key decision – reference number 3595)**

24 APRIL 2013

1. **February 2013 Revenue Monitoring Report** James Rolfe

This will seek approval of the revenue monitoring position at the end of February 2013 and actions needed in order to remain within the approved budget. **(Key decision – reference number 3607)**

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CABINET - 10.10.2012

**MINUTES OF THE MEETING OF THE CABINET
HELD ON WEDNESDAY, 10 OCTOBER 2012****COUNCILLORS****PRESENT**

Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenar (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

OFFICERS:

Rob Leak (Chief Executive), Ray James (Director of Health, Housing and Adult Social Care), James Rolfe (Director of Finance, Resources and Customer Services), Ian Davis (Director of Environment), Neil Rousell (Director of Regeneration, Leisure & Culture), Andrew Fraser (Director of Schools & Children's Services), Asmat Hussain (Assistant Director Legal), Laura Berryman (Press Officer), Paul Walker (Assistant Director, Regeneration, Planning & Programme Management) and Simon Tendeter (Assistant Director Communities, Communications, Policy and Performance) Jacqui Hurst (Secretary)

Also Attending: Councillor Derek Levy.

1**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2**DECLARATION OF INTERESTS**

There were no declarations of interest.

3**URGENT ITEMS**

NOTED that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings)

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(England) Regulations 2012. These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

4

DEPUTATIONS AND PETITIONS

NOTED that no requests for deputations (with or without petitions) had been received for presentation to this Cabinet meeting.

5

ITEMS TO BE REFERRED TO THE COUNCIL

NOTED that there were no items to be referred to the Council.

6

QUARTERLY CORPORATE PERFORMANCE REPORT

Councillor Achilleas Georgiou (Deputy Leader) introduced the report of the Chief Executive (No.86) presenting the first quarterly report on an updated Corporate Performance Scorecard that reflected Council priorities.

NOTED

1. the progress made towards delivering the identified key priority indicators for Enfield;
2. that 60% of the indicators were Green, as set out in the report;
3. the Homeless Acceptances indicator, currently Red, as detailed in the appendix to the report. It was anticipated that homeless acceptances over the rest of the year should be below target;
4. the indicator with regard to the percentage of residents claiming Job Seekers Allowance, currently Red. Members discussed the implications of the current economic climate on this indicator;
5. that currently 14 of the indicators did not have targets, although performance figures were available;
6. in response to a question raised by Councillor Hamilton, Members considered the indicator for the number of persistent secondary school absentees, currently Red. The Council works closely with schools and families in addressing this issue.

Alternative Options Considered: Not to report regularly on the Council's performance. This would make it difficult to assess progress made on achieving the Council's main priorities and to demonstrate the value for money being provided by Council services.

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Reason: To update Cabinet on the progress made against all key priority performance indicators for the Council.

(Key decision – reference number 3573)

7

BROOMFIELD HOUSE: A WAY FORWARD

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Director of Regeneration, Leisure and Culture (No.87) proposing that the Council submits a Stage One funding application to the Heritage Lottery Fund towards the restoration of the House.

NOTED that Members supported the submission of a Stage One funding application to the Heritage Lottery Fund as set out in the report.

Alternative Options Considered: NOTED the alternative options considered as set out in section 4 of the report.

DECISION: The Cabinet agreed that

1. the Director of Regeneration, Leisure and Culture be instructed to submit a Stage One Application to the Heritage Lottery Fund in the sum of £4,175,000 towards the restoration of Broomfield House with a view to securing the future to this heritage asset for Enfield, Greater London and the Nation;
2. a detailed business plan be prepared prior to any Stage Two submission, demonstrating how the aim, in operational terms, of Broomfield House being revenue neutral to the Council would be realised;
3. the Assistant Director of Regeneration, Planning and Programme Management be authorised to further develop the project, in consultation with the Broomfield House Trust and the Friends of Broomfield Park;
4. the intention to prepare a separate funding application to the Parks for People Fund in relation to the Baroque landscape and Stable Yard, be noted.

Reason: The project involves the long term delivery of the restoration and redevelopment of Broomfield House through the successful application of a Stage One Application to the Heritage Lottery Fund. Approval of the report would enable progress to be made in the restoration of Broomfield House, a local, regional and national heritage asset.

(Key decision – reference number 3600)

8

HOUSING CAPITAL WORKS AND DECENT HOMES FUNDING PROGRAMME 2012-2017

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Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care (No.88) providing an overview of the Capital Expenditure required (in the period 2012-2017) to bring a significant proportion of the Council's existing Housing Stock up to "Decent Homes" levels, in accordance with the standards laid down by Central Government.

NOTED

1. that the Council had received confirmation that the second part of the grant funding from the Greater London Authority (GLA) would be coming forward. The funding for the required works was detailed in the report;
2. the proposed programme covered a period of 5 years from 2012-2017;
3. the criteria which had been followed to determine the priority order of works.

Alternative Options Considered: None stated.

DECISION: The Cabinet agreed to

1. approve the indicative 5 year programme of area and component based works prepared by Enfield Homes as listed at Appendices 1 and 2 of the report (based on the current cost estimates contained within the report), to enable a significant percentage of the housing stock to be brought up to the "Decent Homes" standard by 2017.
2. approve the indicative programme of works prepared by Enfield Homes for 2013/14 (listed at Appendix 3 of the report) subject to further survey work and resident consultation, which had an anticipated works cost of £34.138m, (indicative external Grant funding of £12m had been allocated by the Greater London Authority to the Council for works during 2013/14).
3. provide "front-funding" to Enfield Homes for a proportion of the 2013/14 and subsequently the 2014/15 Decent Homes activity on a "rolling programme" basis to enable the maximum draw-down of grant funding from the Greater London Authority. The 4 indicative projects (with an anticipated works cost of £11.07m) proposed for front funding as part of the 2013/14 programme were designed "Angel 2, Angel 4, Highways 4 and Latymer 4" and these were detailed in Appendix 4 of the report;
4. delegate to the Cabinet Member for Housing the authority to agree with Officers the proposed future programme of schemes and also a list of "front-funded" projects in subsequent years, within appropriate annual budget limits set down by the Director of Finance, Resources and Customer Services.

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Reason: NOTED the reasons for the recommendations set out in full in section 4 of the report.

(Key decision – reference number 3571)

9

ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

NOTED that no items had been received for consideration at this meeting.

10

CABINET AGENDA PLANNING - FUTURE ITEMS

NOTED the provisional list of items scheduled for future Cabinet meetings.

Councillor Hamilton (Cabinet Member for Community Wellbeing and Public Health) reported that the Annual Public Health Report would be presented to a future meeting of the Cabinet.

11

NOTICE OF KEY DECISION LIST

NOTED that the next Notice of Key Decision List was due to be published on 30 October 2012, this would be effective from 1 December 2012.

12

MINUTES

AGREED that the minutes of the previous meeting of the Cabinet held on 12 September 2012 be confirmed and signed by the Chairman as a correct record.

13

MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 16 AUGUST AND 11 SEPTEMBER 2012

NOTED the minutes of meetings of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 16 August and 11 September 2012.

14

ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

NOTED that

1. there were no written updates to be presented to this meeting;
2. the Enfield Strategic Partnership Conference was due to take place on Thursday 11 October 2012.

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15

DATE OF NEXT MEETING

NOTED that

1. an additional Cabinet meeting had been arranged to take place on Monday 5 November 2012 at 7.15pm.
2. the next meeting of the Cabinet was scheduled to take place on Wednesday 14 November 2012 at 8.15pm.